

**DUTIES AND RESPONSIBILITIES  
OF POLICY BOARD NEIGHBORHOOD REPRESENTATIVES  
MINNEAPOLIS NEIGHBORHOOD REVITALIZATION PROGRAM (NRP)**

**REQUIREMENTS**

In order to run for a seat on the NRP Policy Board you must:

- be a resident of your neighborhood type (i.e. protection, revitalization, redirection) for a minimum of 30 days prior to the date of the election (Nov. 20, 2003); and
- be at least 21 years of age when your term would begin if elected (January, 2004).

**ROLE OF THE POLICY BOARD**

The Policy Board is the governing body of the Minneapolis Neighborhood Revitalization Program. The Board provides overall direction to the NRP process. The central task of the Policy Board is to review and approve Neighborhood Action Plans and to submit them to the local government jurisdictions for approval. The Board also hires the Director, ensures and promotes neighborhood participation and interagency cooperation, adopts budgets, policies and procedures for the NRP.

**POLICY BOARD MEMBERSHIP**

The 19-person Policy Board is composed of three groups:

1. Public Officials
  - Mayor of Minneapolis
  - President of the Minneapolis City Council
  - Chair and two other Commissioners of the Hennepin County Board
  - Presiding officers of the School, Library and Park Boards
  - one Representative and one Senator from the Minneapolis Legislative Delegation
2. Neighborhood Representatives
  - Four neighborhood representatives: one representative and alternate from each of the three neighborhood types and one representative and alternate selected at-large.
3. Community Interests

One representative each from citywide organizations representing:

  - Business
  - Labor
  - Communities of color
  - Philanthropic
  - Charitable interests

**DUTIES OF NEIGHBORHOOD REPRESENTATIVES ON THE POLICY BOARD**

Term: 1 year

Approximate time commitment: 6-10 hours/month

- Regularly attend and participate at Policy Board meetings, which are usually held one Monday each month, from 4:30-6:30 p.m. at City Hall or the Hennepin County Government Center (free parking is available).
- Be informed about issues coming before the Board, contribute a neighborhood perspective to discussions, and cast votes, which in his/her best judgement will help achieve the NRP's overall objectives.
- Take the initiative to learn and represent the views of the neighborhood constituency, which he/she represents, and to be accountable to that constituency.
- Participate on committees established by the Policy Board to help accomplish its tasks.
- Appoint four neighborhood representatives and alternates to the NRP Management Review Team.